



Capability Statement

Extenda Pty Ltd
ACN 651 539 169



Your trusted outsourcing partners.

You're in business to achieve goals, expand and grow.

We're here to help you find THE RIGHT PEOPLE, for THE RIGHT ROLES and importantly at THE RIGHT PRICE.

We believe that most opportunities and challenges can be solved by having the right people. At Extenda Outsourcing, we empower businesses by providing the talent that they need to thrive.

Extenda Outsourcing connects businesses with the right people for their organisation with potential savings of up to 70%.

Our bespoke and holistic approach to the process will provide you with the steadfast confidence that you have chosen the right outsourcing/offshoring partner leaving you to drive forward with certainty.

Partnership with MVP.

We have partnered with MVP to provide you with the confidence that we have a team solution for any business of any size.

MVP has capacity for over 700 seats and proudly recruits hundreds of staff across the Philippines annually. With work from home, work from office and dedicated office suites available. We are able to custom fit the solution to your organisation.

Whether you are a multinational looking for a large team, or are a smaller business looking for the staff to cater for the next stages of growth we can help you.

www.findyourmvp.com

Bespoke Outsourcing Solutions.

Our consultative approach allows us to simplify the process of Outsourcing. We work with you and your teams to find staff that are the perfect match for your business, your culture and your long-term aspirations. We will take care of the recruitment process, I.T. and security, onboarding, HR, Payroll and ongoing support of your Extenda team members.

Business and Culture Experts

The Extenda team has over 7 years of experience operating in the Philippines. We work with clients globally and are trusted advisors to some of the world's most recognisable brands. We know what good culture looks like and practise what we preach. We have a people first mentality and believe honesty and transparency are key to any good relationship. We provide an environment where peoples individuality is embraced and celebrated. We are proud of the achievements of our staff and know it is their hard work and dedication that is the key to our success.

Industry Experts

Extenda's leadership team has a vast amount experience across a wide range of industries. Automotive, Real Estate, Software Development, Marketing, and Manufacturing to name a few. We have the industry knowledge and experience to advise on what is possible to drive your business forward.

Your Partner

We are here for you every step of the way. Support for you and your Extenda team is only a phone call, Zoom Meeting or chat away 24/7.

How it **Works.**

Right People, Right Roles, Right Price

We simply help your business connect and hire the worlds best talent with potential savings of up to 70%.

We want you to embrace your EXTENDA team member in the same way you would any valued employee.



Step 1: Consultation

Our expert team will do a full business review to see where we are best placed to support your business. By way of framing this initial discussion we are looking to get a better understanding of who you are, what you do, where we can help. Ultimately we are looking to narrow down to the job roles and professional talent required to take your business to the next level.



Step 2: Sourcing and Screening

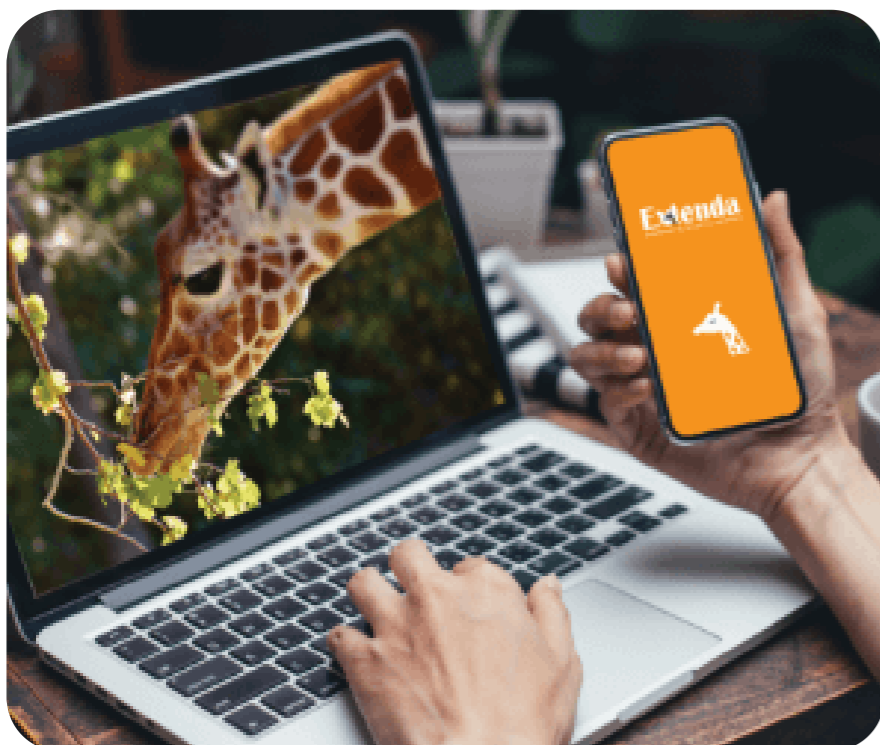
We know recruitment can be a BIG pain point. But we LOVE it ! Our team of Talent Acquisition Specialists take care of this stage using class leading technology, A.I. and good old fashioned hard work. ALL applicants go through rigorous screening and security background checks prior to being presented to you.



Step 3: Candidate Presentation and Final Interview

We will present you with only the best of the shortlisted candidates. This will include their total monthly cost. Often our team will have vetted hundreds of applications to get to this point. We will ask for your feedback and availability for final interviews. Given the marketplace for talent is hot, we will present candidates as they become available. Ultimately the choice of who you add to your team is up to you.

How it Works.



Step 4: Choose your EXTENDA team member and get set for GO!!

This is where it gets exciting, it's time to make a Job Offer to your EXTENDA team member/members and agree on a start date. Now bear in mind some of the best talent will be required to work out notice periods (Normally 30 days) in their current roles and we respect that. This will give you and your team time to prepare for one of the most important stages in this process, ONBOARDING and Induction. (Let's think BEST PRACTICE!)



Step 5: Onboarding

Once your new team has completed their Job Offer we will supply all related I.T. and tools required whether setting up remotely working from home, in our modern facility in Clark or from one of our dedicated office suites. Rest assured your people are in good hands.

Your team will complete a one day induction into the Extenda team to ensure they are set up for success and no where to turn for support.

Our HR team will organise a formal introduction and handover of your new team and then its over to you!



Step 6: On Going Support

Our team is here to support you on all fronts and help is a chat, email or phone call away. We have Western Management available to you on both sides of the water. We are here for your long term success.

We take data security very seriously by implementing the best practices and industry standards



CCTV in Secure Philippines office



Office is in secure Freeport Zone with gated security access 24/7



Biometric Swipe for entering and leaving the office



Clean Desk policy at workstations, no mobile phones, no electronic devices no USB's



Printing Access disabled



Dedicated Suites available on request



Line of sight supervision



On Site Security Guard 24/7



Extenda's I.T. team will work with your teams onshore to accommodate any additional requirements.

Work With Us

Extenda works with a wide range medium and large organisations globally, across industries such as Automotive, Real Estate, Software Development, Marketing, Manufacturing and more. We help you solve the talent conundrum with the people resources you need to thrive.

How Extenda will help you.

Our industry experience and expertise and bespoke approach are the major reasons why our existing clients chose to work with us. Our team led by Nick Ogden will take a consultative approach to ensure we find the right fit for your business. An initial conversation is all it takes to get started followed by a brief yet thorough business review.

Contact Us

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 www.extenda.co